

Reopening of Parks and Recreation Facilities

Facilities

Cleaning- <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

Programming

Outdoor Spaces

Special Events

Rentals

Staffing

Summer Camp

Parks and Recreation Reopening / Return to Work Plans

What are the most important items to identify?

- 1) How to operate the building (Safe for staff and everybody walking through the door)?
- 2) How do we transition/cancel/realign programs when facilities are reopened?

Thinking about Reopening in Phases

- Pre-Phase 1
 - Training of staff on safety guidelines (Point of Contact)
 - § Virtual Training or Training a week before Parks reopens
 - § Dispelling Rumors
 - § Signs and Symptoms
 - § PPE – Reusing masks?
 - § Tip Sheet at Front Desk of each site

Top 10 items to prioritize

· **Phasing Opening of Buildings**

- Trial runs of new daily operations before opening more
 - § Possible shorter building hours to start
 - § Open only 5 days instead of 7 for larger sites
- Is there enough available Parks staff to accomplish the new model once we reopen to the public?
- Open building, restrooms, tot lot, playground
 - § Programming on hold to work kinks out of day to day flow
- Stagger the hours of operation specific to purpose

· **Acceptable Building Capacity per CDC Guidelines**

- Signage at Front Door of Capacity per CDC Guidelines
- Are CDC Guidelines for Capacity according to building size or room/space size?
- Get updated room Capacities for each center from Tom Hagel

· **Maintaining Social Distancing at Buildings**

- Limiting Access
- Staff Ratios per participants
- Siblings interacting with one another in programs
- How to handle interactions at the front desk
 - § Scanners on the ledge
 - § Will we put up plexiglass barriers?
- Playgrounds – Limit how many kids can be on the playground at one time?
 - § How will staff maintain this

· **Staff and Participant Safety**

- Screening Process - how to let patrons and staff into the building -
 - § Wash Hands
 - § Temperature check
 - § Inquires about any symptoms
 - Screening Process taking into account A-symptomatic participant in program?
 - Ex – Kid passes screening, two weeks later tests positive for CO-VID
 - § Is there something we could have done on the front end? How would we handle this situation if it was to happen?
 - Employees have access to current park policies to be able to share
 - § How do staff handle a situation where kids/community members are fighting?
 - Explain what the process and future look like for Parks to the public when we reopen
 - § Information to educate the public on our ever changing policies per CDC
 - Daily Building Cleaning Procedures
 - § Wipe down of all high touch surfaces – door handles, phones, counter space, etc.
 - § Possible periodic closing of fitness room during day to wipe down all equipment
 - Handwashing Stations at locations with programming
 - Parents wanting to come into the buildings to get their kids that are in the building
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- Rec Check/Summer Blast Programming
 - Outdoor Summer Blast/Roaming Rec Collaboration

§ Checking in Kids Process

§ Amount of PPE Needed

§ Access to bathrooms (portapotties vs inside bathrooms)

- Modified Summer Blast?
- Keeping Kids and Staff in same groups during programming?
- Summer Blast certain hours during the day, no other people in the building

§ Does Summer Blast take precedent at a specific site?

- Utilizing Passive Parks for programming

· Rentals/Reservations

- Hold off and implement after buildings have been open for a while

· Summer Partnerships

- How long will staff be dedicated to current assignments (sheltering help, etc), and how does that effect Parks business when we reopen

- Summer Meals/Youthprise

· Fitness Room Procedures

· Closing of Facilities at the end of day

- What needs to get done to be operational for the next day

1) How to operate building (Safe for us and safe for everybody walking through the door)

- Access to PPE
 - Hand Sanitizer or wall mounted wipes
 - Is Operations able to provide us with this equipment moving forward?
- Cleaning protocol
 - Hagel has Tier 1, Tier 2, Tier 3 cleaning protocol
 - How frequent do we wipe down frequently touched surfaces
 - Are phones going to be accessible to the public?
 - § Wipe down/Clean phones after each use for not only public but staff as well
 - Cleaning TASS machine?
- Limiting people coming into the door according to CDC standards
 - How to inform people social distancing when they're in building
 - Specific Senior Citizen Times
 - Signs on the floor for social distancing
 - Keeping staff safe when they're behind the front desk
 - Shields for desk staff that are in regular contact with customers
- Partner Facilities: Examples: SPPS, Libraries, Neighborhood House
 - Same Guidelines/Polices
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2) How we transition/cancel/realign programs

- Open/Close certain rooms and gym at certain times due to staffing and numbers
- Fitness Room
 - Shut down to 2 or 3 times a day to deep clean and/or condensed hours for usage
- Meal Program
 - Grab and go in the park and extending serving times
 - Youthprise - "Field Trip" Option
 - Pick locations around the city that may work the best
 - Model after the busing program?
 - § Use Rec Lead as the staff to lead this initiative
 - Partner with Schools and serve from school buildings?
 - Coolers to store food in at the Parks?
- Rentals
 - People wanting to use outside space
 - Meeting spaces/rooms/Performance Theater
- Summer Blast
 - Adjusting Summer Blast participant registration?
- Youth Athletics
 - Gym
 - Turf Field
 - Ball Fields
 - Tennis Courts
 - Outside Basketball Courts
 - Playground Area
- Digital Learning/Classes/Camps

Notes from 4/7

- Consideration
 - Items to think about
 - Current Trends
 - Signage
 - Social Media Notifications to public
 - Staffing Schedules
 - CDC guidelines
 - Employee Safety/Access to PPE

- How does future Parks programs operate within the parameters of social distancing guidelines?
 - Summer Blast, Summer Meals, Open Gym, etc.
 - Building hours
 - Participant Limitations/ Program size
 - Rentals
 - Current spaces used vs. What we will need for physical distancing
 - Cleaning procedure changes
 - § Times during the day to disinfect
 - At Risk participant times
 - Possible outdoor programming to start if closure dates get pushed back past May 1.
 - Passive Parks

What could staff experience when the buildings reopen?

- Kids calling asking if they can come/what can they do
 - Need roamer for building inside and outside?
- How are other organizations planning for an eventual reopening?
 - YMCA, MPLS Parks and Recreation, Boys and Girls Club
- Managing cleaning that are currently going on are going well
- Still follow MDH and CDC Cleaning Guidelines
- Tom is going to review the idea of having a plexiglass barrier for FD workers at buildings
- Added in Safety Glasses to cleaning procedures
- Access to wall mounted hand wipes are limited for buildings
- Number of people within a certain space – up to perspective of CDC Guidelines (6 ft distancing)
 - Either 1 to 10 people in a building
 - Or 1 to 10 people in a room/space
- Tom thinks we should be using the school's model for the daycare piece
 - Doing more intentional cleaning of frequently touched surfaces
- Doesn't plan to have maintenance in the buildings starting next week, behind on hiring summer people, planning on using existing staff outside
- **How many people can we have in the building/spaces according to square footage at the same time**
- Keep _____ in the loop with questions